



Career Seekers Direct Limited

Environmental Policy

Career Seekers Direct are providers of career guidance, training and consultancy services to a range of organisations including schools and colleges. We attach maximum importance to matters concerning the environment. Our policy is to minimise any adverse environmental effects caused as a result of our activities.

We continually assess the environmental impact of our operations, and will reduce wastage to the lowest practical level.

We will aim to achieve this by:

- Adopting a ‘think first’ approach to printing
- Encouraging the use of electronic communication whenever possible
- Using double-sided printing where appropriate
- Recycling used print cartridges
- Recycling waste paper
- Adopting a ‘think first’ approach to car journeys
- Considering the environmental impact of any materials purchased or disposed of in the delivery of any of our activities.

It is reviewed on an annual basis.

Policy Review

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|--------------------|---------------------|-------------------|----------|
| Policy written by: | Eva Harrison MD CSD | | |
| Reviewed date: | Nov 2024 | Version: | 4.0 |
| Reviewed by: | Eva Harrison MD CSD | Next review date: | Nov 2025 |

